

Hospitality Suite for the 2019 RMA | WCUPPA Conference

Location: Professional Development Centre PDC 103

About the Professional Development Centre

Designed to preserve a stand of 350-year-old Douglas firs, the Professional Development Centre's three wings radiate from a natural courtyard, lounge and lobby area. Massive tree trunk pillars are combined with a flood of natural light for a dramatic, natural atmosphere. Apart from three ground-level meeting rooms, the Professional Development Centre boasts four comfortable lounges with fireplaces to provide a variety of informal meeting areas.

The Hospitality Suite for this conference is one of these beautiful ground level meeting rooms boasting wooden columns and a full wall of windows - pictured below (please note: the carpet and walls have been updated since these pictures were taken).



Room Capacity:

Rounds of 6	Rounds of 8	Rounds of 10	Reception
48	60	80	100

- Room is 122 m² (1,320 ft²) with a ceiling height of 4.6-6.7m (11-16ft)

Cost: \$1,000 CAD

This includes:

- Rental of the room (one day)
- Signage

The room is available each day of the conference, with the following restriction: Hospitality Suite events must not take place during regularly schedule conference events. Therefore, the room availability is as follows:

- Sunday, Sept. 15 7:00 PM – 1:00 AM
- Monday, Sept. 16 9:00 PM – 1:00 AM (*after the Opening Reception concludes*)
- Tuesday, Sept. 17 9:00 PM – 1:00 AM (*after the Theme Night Event concludes*)
- Wednesday, Sept. 18 9:00 PM – 1:00 AM (*after the Closing Banquet concludes*)

All on-site Food & Beverage functions must be catered exclusively by Banff Centre. Once you have booked the hospitality suite, we can put you in touch with the catering contact at Banff Centre to make arrangements.

Please Note: all Food & Beverage arrangements and costs are the responsibility of the sponsor.

For an idea of the pricing and availability of Food and Beverage at the Banff Centre, please see the Conference Banquet Menu for 2019 (*double-click the image below*).



The room will be set up with a standard setting of standing cocktail tables with a bar and food/snack tables. If you would like a different set-up, the Banff Centre will charge a \$300 CAD labour charge.

Quiet hours in this hotel building are after 11pm. The Hospitality Suite room is not actually adjacent to any guest rooms, however we would appreciate your consideration in this matter.