

# LAYING THE FOUNDATION FOR EFFECTIVE LEARNING

Facilities Planning & Information Technology Systems

OPERATIONAL  
GOALS

COMMON  
MISTAKES

EARLY  
CONSIDERATIONS

BUDGETING





## EARLY CONSIDERATIONS

- Who should be involved?
- Why involve your IT team?
- Select an AV/IT/Technology Consultant.
  - When should each get involved?



## BUDGETING

- ✓ Proper budgeting approach.
- ✓ Change in costs over time.
- ? Appropriately utilizing historical costs.

## COMMON MISTAKES

Identification & Avoidance

Design Team?

The EE can design it.

Go Ready Set



## OPERATIONAL GOALS

Ease-of-use  
facilitates  
learning

Easily  
maintained by  
faculty

Each facility  
has unique  
requirements

Consistent  
standards