



Supervisor's Toolkit

Monday, June 12, 2017 to Thursday, June 15, 2017
University of Colorado, Boulder, Colorado

- Including:
1. Supervision, What is it?
 2. It's More than Administrivia
 3. Communication, Let's Talk
 4. If it Weren't for the People...
 5. Motivation & Performance
 6. Customer Service Triangle
 7. Leadership Tools for Success

Presenters: Kelsey Draper, University of Colorado
Germain Costa, Utah State University

When: Monday, June 12 8.00 am to 4.00 pm
Tuesday, June 13 8.00 am to 4.00 pm
Wednesday, June 14 8.00 am to 4.00 pm
Thursday, June 15 8.00 am to 1:00 pm

Where: University of Colorado-Boulder
4001 Discovery Dr.-SEEC
Boulder, CO 80303

Cost: \$224 RMA member (per person)

*Join RMA now and receive the member discount! To join, contact Tim Dobson at: tdobson@ad.nmsu.edu

Includes: Four days of training, Student Workbook, snacks/refreshments and daily lunch.

To Register: E-mail Kelsey Draper at: Kelsey.P.Draper@Colorado.edu to register.